



NOTICE OF POSITION AVAILABLE

POSTING DATE: 01/23/12

TITLE: LABORATORY SUPERVISOR (MT)

DEPARTMENT: LABORATORY

HOURS: 8:00-4:30 (Occasional Call Hours)

POSITION: Full Time

BRIEF DESCRIPTION OF POSTION: The supervisor assists the director in the following areas: designs, assigns and/or performs all aspects of laboratory procedures, quality control processes, performance improvement activities, training of new employees and ongoing competency assessment of laboratory employees, problem solving for customers and staff, laboratory equipment maintenance and upgrades, and writing/reviewing procedures and processes. The supervisor operates the laboratory within approved operational and capital budgets, including staffing, quality, safety and education plans. Promotes and actively participates in outstanding customer service and accepts responsibility in maintaining relationships that are equally respectful to all persons. Ensures adherence of staff, as well as personally, to the HMC Compliance Plan and to all rules and regulations of all applicable local, state and federal agencies and accrediting bodies.

MINIMUM JOB REQUIREMENTS: B.S. (or equivalent) degree in Medical Technology. Nationally certified as Medical Technologist. Completion of a State of TN Board of Clinical Laboratory Professionals approved training program in Clinical Laboratory Science. Four years experience in Clinical Laboratory setting preferred. Licensed by State of TN at Supervisor level or qualify to test. Demonstrated knowledge of applicable regulatory standards, rules and guidelines such as JCAHO, OSHA, AABB, AOA, CAP, State of TN, and related agencies. Candidate must place high priority on good attendance and contribute to a positive work environment. Team player is a must. Knowledge of Quality Control a must. Strict adherence to the HMC Port of Excellence Standards of conduct is required.